

## Highlights of Minutes of September 4, 2013 Board

The meeting was called to order by Co- President V. Matulewich. Present : B.Machinsky, S. Menendez, L. Backlund, F. Higgins, M. Fitzsimmons. Absent: M. Christensen, T.Migliaccio, M. Baldi, D.Redden, D. Colasurdo.

**Minutes:** Minutes were approved.

**Correspondence:** A fund raising proposal from Barnes & Noble was received and will be turned over to Liz Jacobelli to review. A reminder from NJ Cultural Trust concerning Renewal of our qualification documentation is needed by September 20 will be handled by Vicky Culver. Flo reported she had sent cards of condolence to Doug McIlvain expressing the guild's sympathy at the death of his wife Fran and to Mary Stofflet, daughter of Ginny Hammond, who recently died. Both had been active guild members.

**Vicky's Report:** Included with the full minutes.

**Treasurer's Report:** Included with the full minutes. Mary F. made a motion that a Finance Committee be formed to develop a budget for 2014. Passed unanimously. Debbie R., Vince M., Sheila M., Bill M. Tony M. will serve on the committee.

### **Old Business:**

**Off-Site Exhibits:** Flo reported she had contacted Mayor Burden and he approved the hanging of our art work in the Town Hall. He suggested we visit the building and see how many paintings can be hung.

**Grounds:** Flo reported that Tony is awaiting two bids for the proposed sign improvement in the front of the building.

**Monthly Shows:** Leslie made a motion that members be asked to make a donation for show awards to be given in memory of a loved one and named for those honored. Passed unanimously. Vince reported that Paul Hansen will be repairing the walls in the gallery on September 23 and 24.

### **New Business:**

**Nominating:** Flo made a motion to accept the slate of officers proposed by the Nominating Committee. Unanimously approved. Vince noted he had a proxy vote from Debbie and Tony supporting the slate. Vince said the slate will appear online and in the Bulletin in October and November

**Juried Shows:** Discussion of the possibility of accepting online submissions for the Juried Shows was discussed and it will be explored concerning the possible use for 2014 Eyesights.

**Gallery Rental:** Mary F. reported she has found nonconforming language in the gallery rental agreements and exhibiting member contracts. She said she would correct the situation.

**Bookkeeper:** Vince reported that Pat Alcaro, who is now the bookkeeper and worked at the guild on Saturdays will no longer work on Saturday. Leslie made a motion that we hire a part time person to work from noon to 4 P.M. on Saturday starting in mid-September. Passed unanimously.

Meeting adjourned at 5:45pm.

Respectively submitted, Flo Higgins, Secretary